

Writefull for Word uzstādījumi: cēļvedis

The screenshot shows the Microsoft Word interface with the Writefull add-in installed in the ribbon. The Writefull icon is circled in red. The document content includes instructions on how to use the add-in for language feedback and suggestions.

1. Introduction to Writefull for Word
Writefull for Word gives language feedback on the text you write in your Word document, checking for correctness of grammar, word use, style, and more. It also offers a database with authentic language of scientific texts, which you can browse and incorporate to your own text. Writefull has been developed especially for researchers, and its feedback is tailored to academic writing. For more information, see <https://writefull.com/>.

2. Writefull for Word on macOS and Word Online
Installing
Writefull for Word for macOS and Word Online can be downloaded from either the Writefull website or the Microsoft AppSource store. Once downloaded, you can choose to add the add-in to Word.

Getting started
Once you have installed the Writefull for Word add-in, the Writefull icon will appear on the right-hand side of the toolbar. Simply click on the icon to open Writefull and access the four features that it offers: Check Document, Check Paragraph, Sentence Palette, and Language Search.

Checking your Document and/or Paragraph
You can choose to see Writefull's language suggestions for your entire text by clicking 'Check Document', or for the paragraph that you are in by clicking 'Check Paragraph'. The language suggestions for your entire document/paragraph will then appear in the right-hand side panel, and you can go through them by scrolling down. Below, you see an example of a language suggestion given by Writefull.

The problematic word(s) within the original text is shown in bold and underlined in red. By clicking it, you will see its location in context within the Word document. Immediately below is/are the replacement word(s) suggested by Writefull, highlighted in green with a percentage number assigned. This percentage indicates the confidence level of the models, i.e. it shows you how confident Writefull is that the suggestion should be accepted. You can accept Writefull's suggestions simply by clicking on each suggestion's greenbar. Each accepted suggestion is then directly incorporated to your Word document. If you don't agree with a suggestion, you can simply ignore it. If you don't accept a suggestion, no changes will be made to your Word document.

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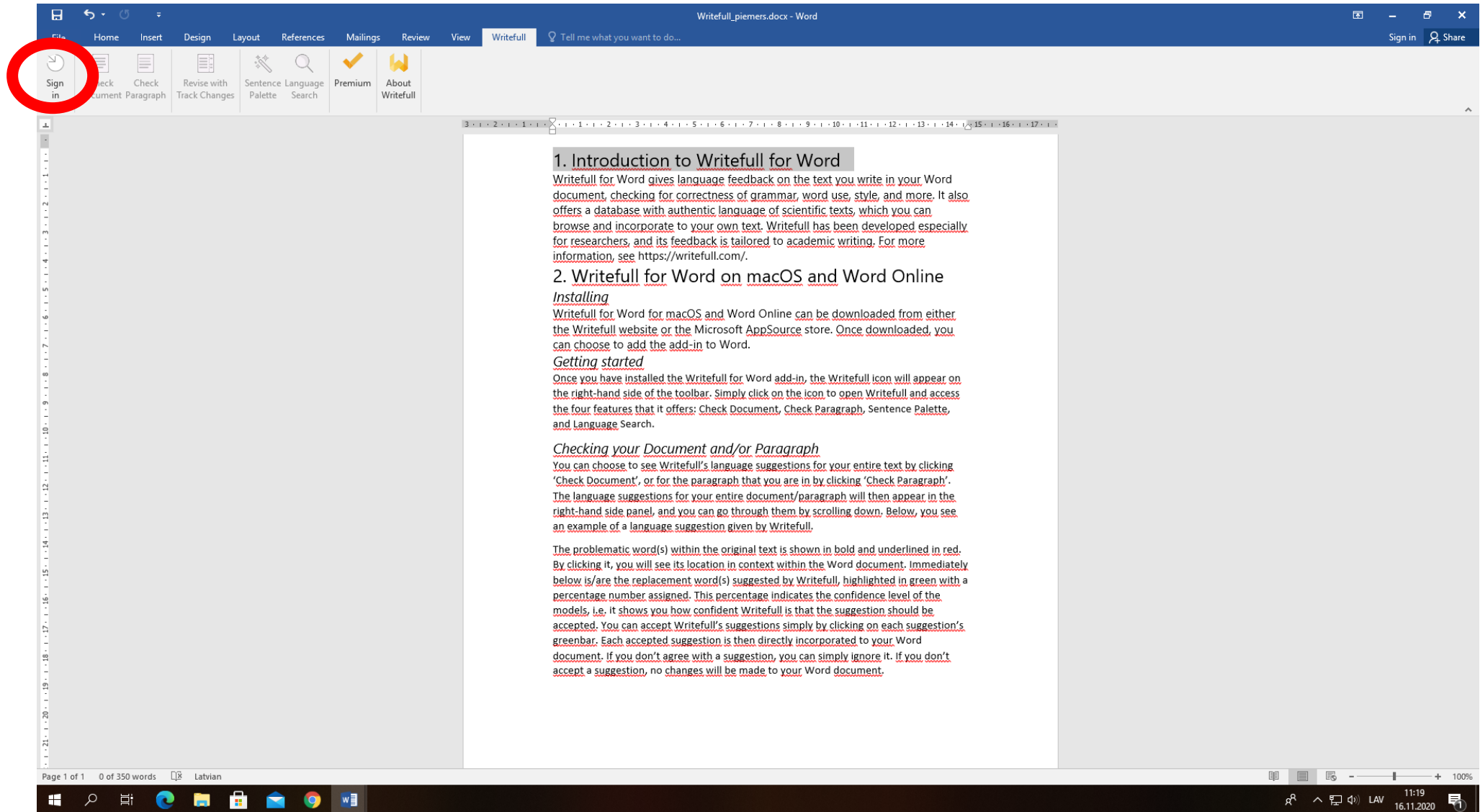
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The main document area contains the following text:

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The Writefull sidebar on the right shows the Writefull logo and a message: "Writefull automatically proofreads your academic text. To use Writefull, you need to sign up for an account. With an account, you can use Writefull on any device." Below this are input fields for Email and Password, a SIGN IN button, and a link for "Don't have an account?". The "Don't have an account?" link is circled in red.

Page 1 of 1 6 of 350 words Latvian

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The Writefull sidebar on the right contains the following text:

Writefull automatically proofreads your academic text.

To use Writefull, you need to sign up for an account. With an account, you can use Writefull on any device.

Email *

Password *

SIGN UP

Already have an account?

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The right-hand side panel, titled "Writefull", displays a verification email notification:

We sent you an email to verify your account. Please check your inbox.

@lu.lv

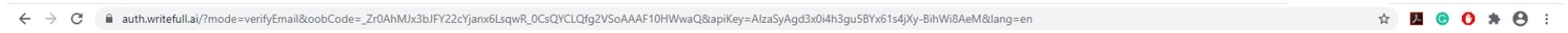
I HAVE VERIFIED MY ACCOUNT

RESEND VERIFICATION EMAIL

Sign in with a different account

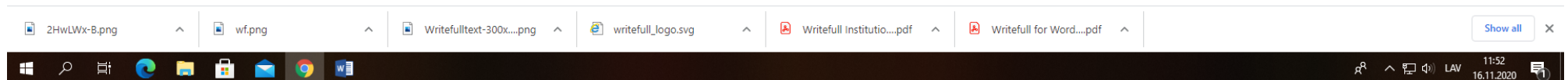
v1.0.22

The status bar at the bottom indicates "Page 1 of 1", "6 of 350 words", and "Latvian". The Windows taskbar at the very bottom shows the system clock as 11:49 on 16.11.2020.



Continue to verify your email address.

CONTINUE





Continue to verify your email address.



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On the right side of the Word window, the Writefull panel is visible, showing the Writefull logo and a message: "We sent you an email to verify your account. Please check your inbox." Below this message, the email address "@lu.lv" is displayed. A red circle highlights the button "I HAVE VERIFIED MY ACCOUNT", with a "RESEND VERIFICATION EMAIL" button below it. At the bottom of the panel, there is a link to "Sign in with a different account" and the version number "v1.0.22".

The bottom status bar of Word shows "Page 1 of 1", "6 of 350 words", and "Latvian". The Windows taskbar at the very bottom shows the time as 11:53 on 16.11.2020.

